



**KEMENTERIAN PEKERJAAN UMUM  
BADAN PENGEMBANGAN SUMBER DAYA MANUSIA**

Jl. Pattimura 20 Kebayoran Baru – Jakarta Selatan, 12110 Telepon (021) 2751502

NOTA DINAS  
NOMOR *SM 09/B/MS/2026/63*

Yth. : 1. Kepala Biro Kepegawaian, Organisasi dan Tata Laksana  
2. Sekretaris Inspektorat Jenderal  
3. Sekretaris Direktorat Jenderal Sumber Daya Air  
4. Sekretaris Direktorat Jenderal Bina Marga  
5. Sekretaris Direktorat Jenderal Cipta Karya  
6. Sekretaris Direktorat Jenderal Prasarana Strategis  
7. Sekretaris Direktorat Jenderal Bina Konstruksi  
8. Sekretaris Direktorat Jenderal Pembiayaan Infrastruktur PU  
9. Sekretaris Badan Pengembangan Infrastruktur Wilayah  
10. Kepala Pusat, Direktur Politeknik PU, Kepala Balai dan Kepala Bagian Kepegawaian dan Umum, BPSDM

Dari : Sekretaris Badan Pengembangan Sumber Daya Manusia

Hal : Penawaran Pelatihan *Singapore Cooperation Programme* Tahun 2026

Tanggal : *19* Januari 2026

Sehubungan dengan surat dari Kepala Biro Kerja Sama dan Teknik Luar Negeri Kementerian Sekretariat Negara terkait Penawaran Pelatihan *Singapore Cooperation Programme*, dengan hormat kami sampaikan sebagai berikut:

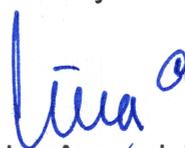
1. Pemerintah Singapura memprakarsai pelatihan dalam kerangka *Singapore Cooperation Programme (SCP)* yang dilaksanakan secara luring di Singapura diantaranya:
  - a. *Singapore Cooperation Programme (SCP): Resilient Urban Ecosystems for Adaptability;*
  - b. *Singapore Cooperation Programme (SCP): Integrated Urban Transport Systems dan Singapore Cooperation Programme;*
  - c. *Singapore Cooperation Programme (SCP): Integrated Waste Management for Circular.*
2. Biaya keikutsertaan program tersebut ditanggung oleh Pemerintah Singapura, dengan rincian sebagai berikut:
  - a. Uang harian;
  - b. Biaya asuransi;
  - c. *Airport transfer*, dan
  - d. Akomodasi;adapun biaya lainnya yang tidak ditanggung oleh pihak Pemerintah Singapura akan ditanggung oleh instansi calon peserta atau pribadi.
3. Berkenaan dengan hal tersebut, masing-masing Unit Organisasi dapat mengajukan 1 (satu) Pegawai Negeri Sipil (PNS) sebagai calon peserta pelatihan yang memiliki tugas pokok dan fungsi yang sesuai dengan program pelatihan. Adapun kualifikasi usulan yaitu:
  - a. Diutamakan **pejabat administrator atau pejabat fungsional ahli madya** yang terkait bidang pelatihan dan memperhatikan ketentuan pada pelatihan yang dipilih. Pejabat/pegawai JF Ahli Muda/setara (atau eselon IV) terkait bidang pelatihan diperkenankan untuk mendaftar;
  - b. Mahir berbahasa Inggris secara lisan dan tulisan;

- c. Sehat secara fisik dan mental.
4. Berkas administrasi pendaftaran, yaitu
  - a. Surat pengantar/rekomendasi dari Kepala Biro PA-KLN yang ditujukan kepada Kepala Biro Kerja Sama Teknik Luar Negeri, Kemensetneg (surat akan diterbitkan berdasarkan rekomendasi dari BPSDM);
  - b. *Application Form* dalam format pdf dari laman pelatihan yang dituju di website SCP sebagaimana terlampir;
  - c. Surat keterangan sehat dalam bahasa Inggris yang dikeluarkan oleh Rumah Sakit/Klinik Dokter Pemerintah;
  - d. Daftar riwayat hidup dalam bahasa Inggris;
  - e. Ijazah Pendidikan Tinggi Luar Negeri/Sertifikat Bahasa Inggris terbaru dengan kriteria TOEFL ITP (wajib dari ETS) nilai minimal 450/IELTS minimal score 5.0/*English Score* dari *British Council* minimal level B2 dan **bukan** merupakan sertifikat *prediction test*, dengan masa berlaku maksimal 3 (tiga) tahun sejak diterbitkan (selain dokumen berikut tidak dapat diproses lebih lanjut);
  - f. Salinan paspor yang berisi data diri dan masih berlaku minimal 6 bulan sebelum tanggal pelaksanaan pelatihan;
  - g. Bukti *email received submission online application form* dari SCP.
5. Diutamakan calon peserta yang berprestasi dan memiliki kinerja baik.
6. Informasi serta keterangan lebih lanjut terkait program pelatihan ini sebagaimana terlampir.
7. Guna proses endorsement oleh Biro KTLN, Kemensetneg, calon peserta wajib mengisi *endorsement form* dan menyampaikan berkas pencalonan yang dipersyaratkan ke laman resmi Biro KTLN melalui tautan <https://ktln-scholar.setneg.go.id/> paling lambat sesuai batas waktu yang ditetapkan.
8. Proses pencalonan dilakukan secara elektronik melalui website <https://ktln.setneg.go.id> sesuai batas waktu yang ditetapkan. Dalam hal terdapat kendala, dapat menghubungi admin via email ke [beasiswa-ktln@setneg.go.id](mailto:beasiswa-ktln@setneg.go.id) atau [kstbilateral@setneg.go.id](mailto:kstbilateral@setneg.go.id).
9. Calon peserta yang memenuhi syarat **beserta dokumen persyaratan lengkap** dapat diusulkan kepada Sekretariat Badan Pengembangan Sumber Daya Manusia c.q. Bagian Hukum, Kerja Sama, Komunikasi Publik, dan Data dan Teknologi Informasi **selambat-lambatnya 1 minggu sebelum batas waktu pengajuan endorsement** untuk judul pelatihan sesuai dengan informasi terlampir (hanya kandidat dengan dokumen persyaratan lengkap yang akan diproses).

Dalam menunjang pembangunan Zona Integritas menuju Wilayah Bebas dari Korupsi, Badan Pengembangan Sumber Daya Manusia Kementerian Pekerjaan Umum berkomitmen meningkatkan kualitas pelayanan publik yang bebas dari korupsi dan memberikan pelayanan prima.

Demikian kami sampaikan, atas perhatian dan kerjasamanya kami ucapkan terima kasih.

Sekretaris Badan Pengembangan  
Sumber Daya Manusia,



Lina Anggraini

Tembusan:

1. Kepala Badan Pengembangan Sumber Daya Manusia;
2. Kepala Biro Perencanaan Anggaran dan Kerjasama Luar Negeri.

Lampiran Nota Dinas Sekretaris Badan  
Pengembangan Sumber Daya Manusia  
Nomor : *SM04/B/MS/2026/63*  
Tanggal : *14* Januari 2026

Daftar Pelatihan *Singapore Cooperation Programme* Tahun 2026

No	Nama Pelatihan	Periode Pelatihan	Batas Waktu Permohonan Endorsement	Keterangan Endorsement
1.	<i>Singapore Cooperation Programme: Resilient Urban Ecosystems for Adaptability</i>	6 s.d. 10 April 2026	3 Februari 2026	Berkas administrasi yang dilampirkan yaitu <i>Application Form</i> dalam format pdf dari laman pelatihan yang dituju di website SCP ( <a href="https://go.gov.sg/ruea2026">https://go.gov.sg/ruea2026</a> )
2.	<i>Singapore Cooperation Programme: Integrated Urban Transport Systems</i>	20 s.d. 24 April 2026	17 Februari 2026	Berkas administrasi yang dilampirkan yaitu <i>Application Form</i> dalam format pdf dari laman pelatihan yang dituju di website SCP ( <a href="https://go.gov.sg/scpta2026iuts">https://go.gov.sg/scpta2026iuts</a> )
3.	<i>Singapore Cooperation Programme: Integrated Waste Management for Circular Economy</i>	18 s.d. 22 Mei 2026	9 Maret 2026	Berkas administrasi yang dilampirkan yaitu <i>Application Form</i> dalam format pdf dari laman pelatihan yang dituju di website SCP ( <a href="https://go.gov.sg/integratedwaste2026">https://go.gov.sg/integratedwaste2026</a> )



**KEMENTERIAN SEKRETARIAT NEGARA  
REPUBLIK INDONESIA**

Jalan Veteran No. 17-18, Jakarta 10110, Telepon (021) 3845627, 3442327  
Faksimile (021) 3813583, Situs: www.setneg.go.id

Nomor : B-19/S/KTLN/LN.03.00/01/2026  
Sifat : Sangat Segera  
Lampiran : Satu Berkas  
Hal : Penawaran Pelatihan Singapore Cooperation  
Programme: Resilient Urban Ecosystems for  
Adaptability

9 Januari 2026

Yth. Pejabat Pada Daftar Terlampir  
di tempat

Bersama ini dengan hormat kami sampaikan penawaran program pelatihan dalam kerangka *Singapore Cooperation Programme* (SCP) yang bertajuk *Resilient Urban Ecosystems for Adaptability*. Program ini merupakan salah satu program peningkatan kapasitas dalam kerangka kerja sama teknik antara Pemerintah Indonesia dan Pemerintah Singapura di bidang ketahanan ekosistem urban.

Pelatihan tersebut akan dilaksanakan pada tanggal **6 s.d. 10 April 2026 secara luring di Singapura**. Pemerintah Singapura akan menanggung biaya sehubungan dengan pelatihan tersebut, yaitu uang harian, akomodasi, *airport transfer*, dan asuransi. Biaya yang timbul di luar komponen yang sudah disebutkan seperti tiket penerbangan menjadi tanggungan instansi atau pribadi. Adapun kuota untuk peserta dari Indonesia adalah sebanyak satu orang.

Berkenaan dengan hal tersebut, mohon kiranya masing-masing instansi dapat mengajukan daftar Pegawai Negeri Sipil (PNS) sebagai calon peserta pelatihan yang memiliki tugas pokok dan fungsi yang sesuai dengan program pelatihan. Adapun persyaratan dan mekanisme pendaftaran yang berlaku adalah sebagai berikut:

1. Berasal dari kementerian/lembaga yang memiliki tugas dan fungsi berkaitan dengan bidang pengembangan kota pintar (*smart city*) dan pembangunan perkotaan;
2. **Diutamakan pejabat administrator atau pejabat fungsional Ahli Madya yang terkait bidang pelatihan. Pejabat/pegawai setara JF Ahli Muda (atau Eselon IV) terkait bidang pelatihan diperkenankan untuk mendaftar;**
3. Diusulkan/dinominasikan secara resmi oleh instansi yang bersangkutan;
4. Sehat secara fisik dan mental,
5. Mahir berbahasa Inggris secara lisan dan tulisan;
6. Pencalonan peserta agar melampirkan berkas administrasi sebagai berikut.

- a. Surat pengantar/rekomendasi dari unit kerja *focal point* masing-masing instansi yang ditujukan kepada Kepala Biro Kerja Sama Teknik Luar Negeri, Kementerian Sekretariat Negara (bagi instansi di daerah harap memperhatikan alur koordinasi dengan Kementerian/Lembaga pusat yang menaungi);
- b. *Application Form* dalam format pdf dari laman pelatihan yang dituju di website SCP (<https://go.gov.sg/ruea2026>);
- c. Surat keterangan sehat dalam bahasa Inggris yang dikeluarkan oleh Rumah Sakit/Klinik Dokter Pemerintah;
- d. Daftar riwayat hidup dalam bahasa Inggris;
- e. Ijazah pendidikan tinggi Luar Negeri dan/atau sertifikat TOEFL ITP dari ETS dengan skor minimal 450/IELTS minimal score 5.0/English Score British Council dengan tingkat minimal B2 dan **bukan** merupakan sertifikat *prediction test*, dengan masa berlaku maksimal 3 (tiga) tahun sejak diterbitkan;
- f. Salinan paspor yang berisi data diri dan masih berlaku minimal 6 bulan sebelum tanggal pelaksanaan pelatihan;
- g. Bukti *email received submission online application form* dari SCP.

Informasi terkait detail program dapat diakses melalui laman pelatihan dimaksud pada laman resmi SCP (<https://go.gov.sg/ruea2026>) dan calon pendaftar diharuskan melakukan pendaftaran secara daring melalui laman tersebut. Pemilihan peserta akan dilaksanakan berbasis sistem merit dengan keputusan mutlak dari mitra pembangunan asing. Guna proses *endorsement* oleh Biro KTLN, Kemensetneg, calon peserta wajib mengisi *endorsement form* dan menyampaikan berkas pencalonan yang dipersyaratkan ke laman resmi kami melalui tautan <https://ktn-scholar.setneg.go.id/> paling lambat tanggal **3 Februari 2026**. Apabila terdapat kendala pada pengisian *endorsement form* di situs KTLN, silakan menghubungi via email ke [beasiswa-ktn@setneg.go.id](mailto:beasiswa-ktn@setneg.go.id) dan [kstbilateral@setneg.go.id](mailto:kstbilateral@setneg.go.id).

Atas perhatian dan kerja sama yang baik, kami sampaikan terima kasih.

Kepala Biro Kerja Sama Teknik  
Luar Negeri,



Noviyanti

Tembusan:  
Sekretaris Kementerian

Lampiran Surat Dinas  
Kepala Biro Kerja Sama Teknik Luar Negeri,  
Nomor : B-19/S/KTLN/LN.03.00/01/2026  
Tanggal : 9 Januari 2026

**DAFTAR PEJABAT YANG DIKIRIMI SURAT DINAS**

1. Kepala Biro Umum, Kementerian Koordinator Bidang Perekonomian
2. Kepala Biro Manajemen, Kinerja, Kerja Sama, dan Sumber Daya Manusia, Kementerian Koordinator Bidang Pembangunan Manusia dan Kebudayaan
3. Kepala Biro Hukum, Sumber Daya Manusia, dan Organisasi, Kementerian Koordinator Bidang Infrastruktur dan Pembangunan Kewilayahan
4. Kepala Biro Perencanaan Anggaran dan Kerja Sama Luar Negeri, Kementerian Pekerjaan Umum
5. Sekretaris Badan Pengembangan Sumber Daya Manusia, Kementerian Perhubungan
6. Kepala Biro Organisasi dan Kepegawaian, Kementerian Agraria dan Tata Ruang/Badan Pertanahan Nasional
7. Kepala Biro Sumber Daya Manusia, Kementerian Perencanaan Pembangunan Nasional/BAPPENAS
8. Kepala Biro Hukum dan Kerja Sama, Kementerian Lingkungan Hidup/Badan Pengendalian Lingkungan Hidup
9. Kepala Pusat Pengembangan Sumber Daya Manusia Meteorologi, Klimatologi, dan Geofisika, Badan Meteorologi, Klimatologi dan Geofisika
10. Kepala Biro Sumber Daya Manusia dan Hubungan Masyarakat, Otorita Ibu Kota Nusantara

## RESILIENT URBAN ECOSYSTEMS FOR ADAPTABILITY

6 TO 10 APRIL 2026

Sponsored by the

### SINGAPORE COOPERATION PROGRAMME

under the

### SINGAPORE COOPERATION PROGRAMME TRAINING AWARD

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#### Singapore Cooperation Programme

Singapore has provided technical assistance to other developing countries since the 1960s. As a country whose only resource is its people, Singapore believes that human resource development is vital for economic and social progress. Singapore itself has benefited from training provided by other countries and international organisations.

In 1992, the Singapore Cooperation Programme (SCP) was established to bring together under one framework the various technical assistance programmes offered by Singapore. Through the SCP, the range and number of training programmes were increased to share Singapore's development experience with other developing countries.

To date, over 160,000 officials from more than 180 countries, territories, and intergovernmental organisations have participated in our courses and study visits. The SCP is managed by the Development Partnerships Directorate of the Ministry of Foreign Affairs, Singapore.

#### Course Objectives

This course will equip participants with the knowledge and skills required to drive progress at urban level against the backdrop of climate impacts, changing economies, ecological and social systems to build a resilient and sustainable city.

#### Synopsis

Topics to be covered include:

- Integrated master planning and development.
- Liveability Framework and Singapore's strategies towards liveability.
- Urban governance principles and application in sectoral domains of urbanisation (environmental sustainability, water resource management, climate action, transport housing).

#### Methodology

The course will be conducted in-person in Singapore and will include the delivery of course sessions, case studies, country presentations as well as group discussions.

#### Course Duration and Venue

The course will be held over five days from 6 to 10 April 2026 in Singapore.

## Application Information

Applicants should be:

- Mid- to senior-level government officials involved in practitioner and policy roles in urban development and/or heading smart city developments;
- Nominated by their respective governments;
- Proficient in written and spoken English; and
- In good health.

## Terms of Award

The course is sponsored by the Government of Singapore under the Singapore Cooperation Programme Training Award.

Under this programme arrangement, the Government of Singapore will bear the following expenses for the successful applicants (hereafter known as participants) during their training in Singapore. These expenses include:

- Course fees;
- Visa application fees for entry into Singapore [Note: participants are responsible for their own transit visas (if any)];
- Hotel accommodation for the entire duration of the course. Complimentary breakfast is provided in the hotel from the first day of the course to one day after the course;
- Per diem of One Hundred and Thirty Singapore Dollars (S\$130) in cash from the first day to the last day of the course. A proportionate reduction in the per diem will be made if you are unable to attend the full duration of the course;
- Transportation between hotel and training venue; and
- Basic insurance coverage (Group Hospitalisation and Surgical; Group Personal Accident) for participants during their stay in Singapore, in accordance with the policy of a local insurance company.

### Note:

- The nominating government will be responsible for its participants' round-trip airfares. Applicants are encouraged to verify the availability of funding for their round-trip airfares with their respective nominating government;

- Participants are to bear all expenses prior to receiving the per diem; and
- As the basic insurance coverage does not cover any pre-existing conditions/illnesses and/or any outpatient medical/dental treatment, participants are strongly advised to purchase comprehensive travel insurance which includes adequate coverage of COVID-19 related expenses and medical evacuation in the event of any unexpected emergencies.

## Regulations

Participants are required to comply with the following:

- For entry into Singapore, participants are required to adhere to the latest travel and health requirements/advisories as indicated at [www.ica.gov.sg/enter-transit-depart](http://www.ica.gov.sg/enter-transit-depart);
- Strictly observe the course schedule and attend all training sessions; and
- Carry out instructions and abide by conditions as may be stipulated by the nominating authority or government and the Government of Singapore and its appointed trainer, with respect to the course.

## Application Procedure

(Closing date for nomination: **Friday, 6 February 2026**)

The Government of Singapore is pleased to invite the respective National Focal Points for Technical Assistance (NFP) to nominate **one (1)** suitable applicant(s). Selection of candidates will be based on merit. Should there be more applicants than training places, the Government of Singapore seeks the understanding of the respective NFPs in the event that its nominee(s) is not selected.

All nominees are to submit their applications online at <https://go.gov.sg/ruea2026> by **6 February 2026**. NFPs are also required to endorse nominees via email links. Instructions and FAQs for Applicants and NFPs can be found at the links below:

- Applicants: <https://go.gov.sg/start-guide>
- NFPs: <https://go.gov.sg/start-nfp>

### Note:

- Participants will receive a certificate of completion from the SCP upon completion of the course.
- Please refrain from making telephone and email inquiries on the status of your application while your application is being processed.
- The Ministry of Foreign Affairs, Singapore will inform all applicants of the outcome of their applications. The NFP will also be informed directly. Flight arrangements should be made only upon receipt of the Letter of Acceptance to the course.

**Follow us at:**

- SCP Website: [www.scp.gov.sg](http://www.scp.gov.sg)
- Facebook: [www.facebook.com/SCPFriends](https://www.facebook.com/SCPFriends)
- Instagram: [www.instagram.com/SCPFriends](https://www.instagram.com/SCPFriends)

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Nomor : B-07/S/KTLN/LN.03.00/01/2026  
Sifat : Segera  
Lampiran : Satu Berkas  
Hal : Penawaran Pelatihan Singapore Cooperation  
Programme: Integrated Waste Management  
for Circular Economy

5 Januari 2026

Yth. Pejabat Pada Daftar Terlampir  
di tempat

Bersama ini dengan hormat, kami sampaikan penawaran program pelatihan dalam kerangka *Singapore Cooperation Programme* (SCP) yang bertajuk *Integrated Waste Management for Circular Economy*. Program ini merupakan salah satu program peningkatan kapasitas dalam kerangka kerja sama teknik antara Pemerintah Indonesia dan Pemerintah Singapura di bidang pengelolaan sampah dan ekonomi sirkular.

Pelatihan tersebut akan dilaksanakan pada tanggal **18 s.d. 22 Mei 2026 secara luring di Singapura**. Pemerintah Singapura akan menanggung biaya sehubungan dengan pelatihan tersebut, yaitu uang harian, akomodasi, *airport transfer*, dan asuransi. Biaya yang timbul di luar komponen yang sudah disebutkan seperti tiket penerbangan menjadi tanggungan instansi atau pribadi. Adapun kuota untuk peserta dari Indonesia adalah sebanyak satu orang.

Berkenaan dengan hal tersebut, mohon kiranya masing-masing instansi dapat mengajukan daftar Pegawai Negeri Sipil (PNS) sebagai calon peserta pelatihan secara selektif, dengan mempertimbangkan kesesuaian tugas dan fungsi dengan program pelatihan. Adapun persyaratan dan mekanisme pendaftaran yang berlaku adalah sebagai berikut:

1. Berasal dari kementerian/lembaga yang memiliki tugas dan fungsi berkaitan dengan bidang integrasi dan keberlanjutan pengelolaan sampah, serta konservasi lingkungan;
2. **Diutamakan pejabat administrator atau pejabat fungsional Ahli Madya yang terkait bidang pelatihan. Pejabat/pegawai setara JF Ahli Muda (atau Eselon IV) terkait bidang pelatihan diperkenankan untuk mendaftar;**
3. Diusulkan/dinominasikan secara resmi oleh instansi yang bersangkutan;
4. Sehat secara fisik dan mental,
5. Mahir berbahasa Inggris secara lisan dan tulisan;
6. Pencalonan peserta agar melampirkan berkas administrasi sebagai berikut.

- a. Surat pengantar/rekomendasi dari unit kerja *focal point* masing-masing instansi yang ditujukan kepada Kepala Biro Kerja Sama Teknik Luar Negeri, Kementerian Sekretariat Negara (bagi instansi di daerah harap memperhatikan alur koordinasi dengan Kementerian/Lembaga pusat yang menaungi);
- b. *Application Form* dalam format pdf dari laman pelatihan yang dituju di website SCP (<https://go.gov.sg/integratedwaste2026>);
- c. Surat keterangan sehat dalam bahasa Inggris yang dikeluarkan oleh Rumah Sakit/Klinik Dokter Pemerintah;
- d. Daftar riwayat hidup dalam bahasa Inggris;
- e. Ijazah pendidikan tinggi Luar Negeri dan/atau sertifikat TOEFL ITP dari ETS dengan skor minimal 450/IELTS minimal score 5.0/English Score British Council dengan tingkat minimal B2 dan **bukan** merupakan sertifikat *prediction test*, dengan masa berlaku maksimal 3 (tiga) tahun sejak diterbitkan;
- f. Salinan paspor yang berisi data diri dan masih berlaku minimal 6 bulan sebelum tanggal pelaksanaan pelatihan;
- g. Bukti *email received submission online application form* dari SCP.

Informasi terkait detail program dapat diakses melalui laman pelatihan dimaksud pada laman resmi SCP (<https://go.gov.sg/integratedwaste2026>) dan calon pendaftar diharuskan melakukan pendaftaran secara daring melalui laman tersebut. Pemilihan peserta akan dilaksanakan berbasis sistem merit dengan keputusan mutlak dari mitra pembangunan asing. Guna proses *endorsement* oleh Biro KTLN, Kemensetneg, calon peserta wajib mengisi *endorsement form* dan menyampaikan berkas pencalonan yang dipersyaratkan ke laman resmi kami melalui tautan <https://ktn-scholar.setneg.go.id/> paling lambat tanggal **9 Maret 2026**. Apabila terdapat kendala pada pengisian *endorsement form* di situs KTLN, silakan menghubungi via email ke [beasiswa-ktn@setneg.go.id](mailto:beasiswa-ktn@setneg.go.id) dan [kstbilateral@setneg.go.id](mailto:kstbilateral@setneg.go.id).

Atas perhatian dan kerja sama yang baik, kami sampaikan terima kasih.

Kepala Biro Kerja Sama Teknik  
Luar Negeri,



Noviyanti

Tembusan:  
Sekretaris Kementerian

Lampiran Surat Dinas  
Kepala Biro Kerja Sama Teknik Luar Negeri,  
Nomor : B-07/S/KTLN/LN.03.00/01/2026  
Tanggal : 5 Januari 2026

#### **DAFTAR PEJABAT YANG DIKIRIMI SURAT DINAS**

1. Kepala Biro Hukum, Sumber Daya Manusia, dan Organisasi, Kementerian Koordinator Bidang Infrastruktur dan Pembangunan Kewilayahan
2. Kepala Biro Sumber Daya Manusia dan Organisasi, Kementerian Koordinator Bidang Pangan
3. Kepala Biro Sumber Daya Manusia, Kementerian Perencanaan Pembangunan Nasional/BAPPENAS
4. Kepala Pusat Fasilitas Kerja Sama, Kementerian Dalam Negeri
5. Sekretaris Direktorat Jenderal Ketahanan Perwilayahan dan Akses Industri Internasional, Kementerian Perindustrian
6. Kepala Biro Sumber Daya Manusia, Kementerian Energi dan Sumber Daya Mineral
7. Kepala Biro Perencanaan Anggaran dan Kerja Sama Luar Negeri, Kementerian Pekerjaan Umum
8. Kepala Biro Hukum dan Kerja Sama, Kementerian Lingkungan Hidup/Badan Pengendalian Lingkungan Hidup

# **INTEGRATED WASTE MANAGEMENT FOR CIRCULAR ECONOMY**

**18 TO 22 MAY 2026**

Sponsored by the

**SINGAPORE COOPERATION PROGRAMME**

under the

**SINGAPORE COOPERATION PROGRAMME TRAINING AWARD**

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## **Singapore Cooperation Programme**

Singapore has provided technical assistance to other developing countries since the 1960s. As a country whose only resource is its people, Singapore believes that human resource development is vital for economic and social progress. Singapore itself has benefited from training provided by other countries and international organisations.

In 1992, the Singapore Cooperation Programme (SCP) was established to bring together under one framework the various technical assistance programmes offered by Singapore. Through the SCP, the range and number of training programmes were increased to share Singapore's development experience with other developing countries.

To date, over 160,000 officials from more than 180 countries, territories, and intergovernmental organisations have participated in our courses and study visits. The SCP is managed by the Development Partnerships Directorate of the Ministry of Foreign Affairs, Singapore.

## **Course Objectives**

The course will address environmental sustainable development with focus on circular economy and the importance of promoting integrated solid waste management strategies for creating environmental sustainable local and regional solutions in the context of policy, planning, practice, and innovation to advance a circular and sustainable materials management approach to optimize resource efficiency, recovery and reuse for socio- economic and ecological benefits.

## **Synopsis**

Topics to be covered include:

- Sustainability and sustainable pathways
- Waste-to-Energy, Waste-to-Resource and Circular Economy
- Promote the understanding of circular economy and its linkages and impact on smart cities development
- Introduce tools and resources Singapore used to address solid waste and plastic pollution
- Identify strategies and coordination mechanisms for multi-stakeholder interventions
- Industry practices, innovation and financial/business models for resource recovery and reuse of solid waste
- Urban development, SDGs and relevant targets.

## Methodology

The course will be conducted in-person in Singapore and will include the delivery of course sessions, case studies, country presentations as well as group discussions.

## Course Duration and Venue

The course will be held over five days from 18 to 22 May 2026 in Singapore.

## Application Information

Applicants should be:

- Mid- to senior-level government officials who are involved in integrated waste management, environmental conservation and sustainability;
- Nominated by their respective governments;
- Proficient in written and spoken English; and
- In good health.

## Terms of Award

The course is sponsored by the Government of Singapore under the Singapore Cooperation Programme Training Award.

Under this programme arrangement, the Government of Singapore will bear the following expenses for the successful applicants (thereafter known as participants) during their training in Singapore. These expenses include:

- Course fees;
- Visa application fees for entry into Singapore [Note: participants are responsible for their own transit visas (if any)];
- Hotel accommodation for the entire duration of the course. Complimentary breakfast is provided in the hotel from the first day of the course to one day after the course;
- Per diem of One Hundred and Thirty Singapore Dollars (S\$130) in cash from the first day to the last day of the course. A proportionate reduction in the per diem will be made if you are unable to attend the full duration of the course;
- Transportation between hotel and training venue; and

- Basic insurance coverage (Group Hospitalisation and Surgical; Group Personal Accident) for participants during their stay in Singapore, in accordance with the policy of a local insurance company.

### Note:

- The nominating government will be responsible for its participants' round-trip airfares. Applicants are encouraged to verify the availability of funding for their round-trip airfares with their respective nominating government;
- Participants are to bear all expenses prior to receiving the per diem; and
- As the basic insurance coverage does not cover any pre-existing conditions/illnesses and/or any outpatient medical/dental treatment, participants are strongly advised to purchase comprehensive travel insurance which includes adequate coverage of COVID-19 related expenses and medical evacuation in the event of any unexpected emergencies.

## Regulations

Participants are required to comply with the following:

- For entry into Singapore, participants are required to adhere to the latest travel and health requirements/advisories as indicated at [www.ica.gov.sg/enter-transit-depart](http://www.ica.gov.sg/enter-transit-depart);
- Strictly observe the course schedule and attend all training sessions; and
- Carry out instructions and abide by conditions as may be stipulated by the nominating authority or government and the Government of Singapore and its appointed trainer, with respect to the course.

## Application Procedure

(Closing date for nomination: **Friday, 13 March 2026**)

The Government of Singapore is pleased to invite the respective National Focal Points for Technical Assistance (NFP) to nominate **one (1)** suitable applicant(s). Selection of candidates will be based on merit. Should there be more applicants than training places, the Government of Singapore

seeks the understanding of the respective NFPs in the event that its nominee(s) is not selected.

All nominees are to submit their applications online at <https://go.gov.sg/integratedwaste2026> by **13 March 2026**. NFPs are also required to endorse nominees via email links. Instructions and FAQs for Applicants and NFPs can be found at the links below:

- Applicants: <https://go.gov.sg/start-guide>
- NFPs: <https://go.gov.sg/start-nfp>

**Note:**

- Participants will receive a certificate of completion from the SCP upon completion of the course.
- Please refrain from making telephone and email inquiries on the status of your application while your application is being processed.
- The Ministry of Foreign Affairs, Singapore will inform all applicants of the outcome of their applications. The NFP will also be informed directly. Flight arrangements should be made only upon receipt of the Letter of Acceptance to the course.

**Follow us at:**

- SCP Website: [www.scp.gov.sg](http://www.scp.gov.sg)
- Facebook: [www.facebook.com/SCPFriends](http://www.facebook.com/SCPFriends)
- Instagram: [www.instagram.com/SCPFriends](http://www.instagram.com/SCPFriends)

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**KEMENTERIAN SEKRETARIAT NEGARA  
REPUBLIK INDONESIA**

Jalan Veteran No. 17-18, Jakarta 10110, Telepon (021) 3845627, 3442327  
Faksimile (021) 3813583, Situs: [www.setneg.go.id](http://www.setneg.go.id)

Nomor : B-15/S/KTLN/LN.03.00/01/2026  
Sifat : Segera  
Lampiran : Satu Berkas  
Hal : Penawaran Pelatihan Singapore Cooperation  
Programme: Integrated Urban Transport  
Systems

8 Januari 2026

Yth. Pejabat Pada Daftar Terlampir  
di tempat

Bersama ini dengan hormat, kami sampaikan penawaran program pelatihan dalam kerangka *Singapore Cooperation Programme* (SCP) yang bertajuk *Integrated Urban Transport Systems*. Program ini merupakan salah satu program peningkatan kapasitas dalam kerangka kerja sama teknik antara Pemerintah Indonesia dan Pemerintah Singapura di bidang transportasi publik yang terintegrasi.

Pelatihan tersebut akan dilaksanakan pada tanggal **20 s.d. 24 April 2026 secara luring di Singapura**. Pemerintah Singapura akan menanggung biaya sehubungan dengan pelatihan tersebut, yaitu uang harian, akomodasi, *airport transfer*, dan asuransi. Biaya yang timbul di luar komponen yang sudah disebutkan seperti tiket penerbangan menjadi tanggungan instansi atau pribadi. Adapun kuota untuk peserta dari Indonesia adalah sebanyak **satu orang**.

Berkenaan dengan hal tersebut, mohon kiranya masing-masing instansi dapat mengajukan secara selektif daftar Pegawai Negeri Sipil (PNS) sebagai calon peserta pelatihan, dengan mempertimbangkan kesesuaian jenjang jabatan, tugas pokok, dan fungsi dengan program pelatihan. Adapun persyaratan dan mekanisme pendaftaran yang berlaku adalah sebagai berikut:

1. Berasal dari kementerian/lembaga yang memiliki tugas dan fungsi terkait tata kelola dan integrasi sistem transportasi berkelanjutan di Indonesia;
2. **Diutamakan pejabat administrator atau pejabat fungsional Ahli Madya yang terkait bidang pelatihan. Pejabat/pegawai setara JF Ahli Muda (atau Eselon IV) terkait bidang pelatihan diperkenankan untuk mendaftar;**
3. Diusulkan/dinominasikan secara resmi oleh instansi yang bersangkutan;
4. Sehat secara fisik dan mental;
5. Mahir berbahasa Inggris secara lisan dan tulisan;
6. Pencalonan peserta agar melampirkan berkas administrasi sebagai berikut.
  - a. Surat pengantar/rekomendasi dari unit kerja *focal point* masing-masing instansi yang ditujukan kepada Kepala Biro Kerja Sama Teknik Luar Negeri, Kementerian Sekretariat Negara (bagi instansi di daerah harap memperhatikan alur koordinasi dengan Kementerian/Lembaga pusat yang menaungi);
  - b. *Application Form* dalam format pdf dari laman pelatihan yang dituju di website SCP (<https://go.gov.sg/scpta2026iuts>);
  - c. Surat keterangan sehat dalam bahasa Inggris yang dikeluarkan oleh Rumah Sakit/Klinik Dokter Pemerintah;

- d. Daftar riwayat hidup dalam bahasa Inggris;
- e. Ijazah pendidikan tinggi Luar Negeri dan/atau sertifikat TOEFL ITP dari ETS dengan skor minimal 450/IELTS minimal score 5.0/English Score British Council dengan tingkat minimal B2 dan **bukan** merupakan sertifikat *prediction test*, dengan masa berlaku maksimal 3 (tiga) tahun sejak diterbitkan;
- f. Salinan paspor yang berisi data diri dan masih berlaku minimal 6 bulan sebelum tanggal pelaksanaan pelatihan;
- g. Bukti *email received submission online application form* dari SCP.

Informasi terkait detail program dapat diakses melalui laman pelatihan dimaksud pada laman resmi SCP (<https://go.gov.sg/scpta2026iuts>) dan calon pendaftar diharuskan melakukan pendaftaran secara daring melalui laman tersebut. Pemilihan peserta akan dilaksanakan berbasis sistem merit dengan keputusan mutlak dari mitra pembangunan asing. Guna proses *endorsement* oleh Biro KTLN, Kemensetneg, calon peserta wajib mengisi *endorsement form* dan menyampaikan berkas pencalonan yang dipersyaratkan ke laman resmi kami melalui tautan <https://ktln-scholar.setneg.go.id/> paling lambat tanggal **17 Februari 2026**. Apabila terdapat kendala pada pengisian *endorsement form* di situs KTLN, silakan menghubungi via email ke [beasiswa-ktln@setneg.go.id](mailto:beasiswa-ktln@setneg.go.id) dan [kstbilateral@setneg.go.id](mailto:kstbilateral@setneg.go.id).

Atas perhatian dan kerja sama yang baik, kami sampaikan terima kasih.

Kepala Biro Kerja Sama Teknik  
Luar Negeri,



Noviyanti

Tembusan:  
Sekretaris Kementerian

Lampiran Surat Dinas  
Kepala Biro Kerja Sama Teknik Luar Negeri,  
Nomor : B-15/S/KTLN/LN.03.00/01/2026  
Tanggal : 8 Januari 2026

#### **DAFTAR PEJABAT YANG DIKIRIMI SURAT DINAS**

1. Kepala Biro Hukum, Sumber Daya Manusia, dan Organisasi, Kementerian Koordinator Bidang Infrastruktur dan Pembangunan Kewilayahan
2. Kepala Pusat Fasilitas Kerja Sama, Kementerian Dalam Negeri
3. Kepala Biro Perencanaan Anggaran dan Kerja Sama Luar Negeri, Kementerian Pekerjaan Umum
4. Sekretaris Badan Pengembangan Sumber Daya Manusia, Kementerian Perhubungan
5. Kepala Biro Sumber Daya Manusia, Kementerian Perencanaan Pembangunan Nasional/BAPPENAS
6. Kepala Biro Organisasi dan Sumber Daya Manusia, Badan Siber dan Sandi Negara
7. Kepala Badan Komite Nasional Keselamatan Transportasi
8. Kepala Pusat Fasilitas Kerja Sama, Kementerian Dalam Negeri
9. Kepala Dinas Perhubungan Provinsi DKI Jakarta
10. Kepala Dinas Perhubungan Provinsi Jawa Barat
11. Kepala Dinas Perhubungan Provinsi Jawa Timur
12. Kepala Dinas Perhubungan Provinsi Jawa Tengah
13. Kepala Dinas Perhubungan Provinsi D.I. Yogyakarta
14. Kepala Dinas Perhubungan Provinsi Sumatera Selatan

## **INTEGRATED URBAN TRANSPORT SYSTEMS**

**20 TO 24 APRIL 2026**

Sponsored by the

### **SINGAPORE COOPERATION PROGRAMME**

under the

### **SINGAPORE COOPERATION PROGRAMME TRAINING AWARD**

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#### **Singapore Cooperation Programme**

Singapore has provided technical assistance to other developing countries since the 1960s. As a country whose only resource is its people, Singapore believes that human resource development is vital for economic and social progress. Singapore itself has benefited from training provided by other countries and international organisations.

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To date, over 160,000 officials from more than 180 countries, territories, and intergovernmental organisations have participated in our courses and study visits. The SCP is managed by the Technical Cooperation Directorate of the Ministry of Foreign Affairs, Singapore.

#### **Course Objectives**

This in-person course is conducted under the auspices of the Singapore Cooperation Programme Training Award (SCPTA).

This course will provide insights into how Singapore employs sustainable urban transport planning strategies and innovations to develop and manage our land transport systems effectively in environmental, financial and social aspects.

#### **Synopsis**

Topics to be covered include:

- Singapore's integrated land transport system - planning concepts and strategies
- Bus and rail financing models - financing sustainable public transport system
- Intelligent transport systems for traffic management
- Travel demand management
- Cybersecurity in public transport

#### **Methodology**

The course will be conducted in-person in Singapore and will include briefings, case studies, country presentations as well as group discussions.

#### **Course Duration and Venue**

The course will be held over 5 days from 20 to 24 April 2026 in Singapore.

## Application Information

Applicants should be:

- Mid- to senior-level government officials who are involved in managing sustainable transport systems, public transport policy and planning;
- Nominated by their respective governments;
- Proficient in written and spoken English;
- In good health; and
- Prepared to participate actively in the programme.

## Terms of Award

The course is sponsored by the Government of Singapore under the Singapore Cooperation Programme Training Award.

Under this programme arrangement, the Government of Singapore will bear the following expenses for the successful applicants (thereafter known as participants) during their training in Singapore. These expenses include:

- Course fees;
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## Application Procedure

Closing date for nomination: **Friday, 20 February 2026.**

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- The Ministry of Foreign Affairs, Singapore will inform all applicants of the outcome of their applications. The NFP will also be informed directly.
- Singapore will start flight arrangements for the participant(s) after the confirmation of attendance in the course.

**Follow us at:**

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- Facebook: [www.facebook.com/SCPFriends](http://www.facebook.com/SCPFriends)
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